



MAYOR
Geno Martini

CITY COUNCIL
Julia Ratti, Ward I
Ed Lawson, Ward II
Ron Smith, Ward III
Mike Carrigan, Ward IV
Ron Schmitt, Ward V

CITY ATTORNEY
Chet Adams

**REGULAR CITY COUNCIL MEETING
2:00 P.M., Monday, September 23, 2013**

City Council Chambers, Legislative Building, 745 Fourth Street, Sparks, Nevada

1. Call to Order (Time: 2:00 p.m.)

The regular meeting of the Sparks City Council was called to order by Mayor Geno Martini at 2:00 p.m.

2. Roll Call (Time: 2:00 p.m.)

Mayor Geno Martini, Council Members Julia Ratti, Ed Lawson, Ron Smith, Mike Carrigan, , City Manager Shaun Carey, Acting City Attorney Shirle Eiting and City Clerk Teresa Gardner, PRESENT.

ABSENT: Council Member Ron Schmitt

Staff Present: Chris Syverson, Adam Mayberry, Tracy Domingues, Tom Garrison, Armando Ornelas, Ron Korman, Brian Allen, Jeff Cronk, John Marini, George Graham, Kathy Clewett, Bob King, Karen Melby, Rich Brown.

Invocation Speaker (Time: 2:01 p.m.)

The invocation was provided by Pastor Barb West, Sparks Church of the Nazarene.

Pledge of Allegiance (Time: 2:02 p.m.)

The Pledge of Allegiance was led by City Manager Shaun Carey.

Comments from the Public (Time: 2:02 p.m.) - None

Approval of the Agenda (Time: 2:02 p.m.)

Consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.

A motion was made by Council Member Smith, seconded by Council Member Ratti, to approve the agenda as submitted. Council Members Ratti, Lawson, Smith, Carrigan, YES. Council Member Schmitt, ABSENT. Passed unanimously with those present.

3. Recommendation to Approve Minutes of September 9, 2013 (Time: 2:03 p.m.)

3.1 Consideration and possible approval of the minutes of the regular Sparks City Council Meeting for September 9, 2013

A motion was made by Council Member Ratti, seconded by Council Member Lawson, to approve the minutes of the Regular Meeting of September 9, 2013 as outlined by staff. Council

Members Ratti, Lawson, Smith, Carrigan, YES. Council Member Schmitt, ABSENT. Passed unanimously with those present.

4. Announcements, Presentations, Recognition Items and Items of Special Interest
(Time: 2:03 p.m.)

4.1 Presentation by Volunteers of America on the Shelter & ReStart programs at the Community Assistance Center. (Time: 2:04 p.m.)

Volunteers of America Development & Community Relations Officer Sandy Isham gave a presentation:

Volunteers of America Shelter & ReStart Programs

Community Assistance Center - 335 Record St. - Reno, NV 89512

Volunteers of America is a national, nonprofit, faith-based organization founded in 1896 by Maud & Ballington Booth (son of General William Booth, founder of Salvation Army).

Maud contributed greatly to changing other major societal issues such as prison reform, focusing efforts on the rehabilitation of prisoners, helping lead to the development of the modern parole system and preparing prisoners for release back into society.

Our affiliate, Volunteers of America Northern California & Northern Nevada, was established in 1911 and offers services necessary to meet the diverse needs of people and assist them in becoming self sufficient. Our ongoing mission to *reach and uplift all people* has expanded to include families with children, seniors, the homeless, the mentally ill, and people with substance abuse issues.

Leo McFarland has worked for Volunteers of America since 1978, has served as President/CEO of our affiliate since 1986, and currently serves as a national board member.

Volunteers of America operates these programs in Northern Nevada:

Community Assistance Center

- Men's Shelter (160 beds)
- Women's Shelter (50 beds)
- Family Shelter (27 family units)
- ReStart program (serving mentally ill homeless)
- Resource Center (providing access to telephone, computer, mail delivery, classes)

Sierra Manor

187 units of affordable housing for seniors (based in a sliding scale)

These programs provide emergency shelter, transitional housing and affordable housing everyday for more than 700 men, women and children in our community, serving more than 7,700 unique individuals each year.

The shelters provide more than a place to sleep; they are programs based on a recovery model. Each individual and family is working with a case worker on an individual case plan designed to help them exit from homelessness and into a more productive and sustainable future.

Community involvement at the shelter programs are at an all time high, with activities ranging birthday parties and theater classes at the Family Shelter to journaling projects at the Women's Shelter.

In April 2013, children at the Family Shelter performed skits from Disney musicals at Southside Cultural Center before an audience of 100. After the show, children autographed printed programs.

Programs at the Community Assistance Center are changing lives. The City of Reno estimates that for every dollar spent on the CAC campus, our community saves \$18 in other emergency services (i.e, police, fire, jail, foster care services)

In addition to the programs operated by Volunteers of America, other service providers at the Community Assistance Center include:

- Good Shepherd Clothes Closet
- HAWC Outreach Clinic
- Reno Sparks Gospel Mission

- St. Vincent's Dining Room
- Washoe County School District Children in Transition programs
- Westcare Community Triage Center

You can help us in our mission to reach and uplift all people.

For more information, please contact:

Sandy Isham, Development & Community Relations Officer

Volunteers of America - 335 Record St. - Reno, NV 89512

775-322-7143 / sisham@voa-nv.org / www.voa-nv.org / www.facebook.com/voanonv

Council Member Ed Lawson said he visited the facility and commended the programs and efforts made by the Volunteers of America. Mayor Martini asked for information about Birthday Party sponsorship and becoming a drop-off location for Operation Backpack.

4.2 Proclamation - Financial Planning Week (Time: 2:17 p.m.)

Financial Planning Association President of the UNR Student Chapter John Mason, a Senior at the University of Nevada Business School, accepted the proclamation to encourage residents to utilize the services of competent financial planners to make smart financial decisions.

4.3 Proclamation - Fallen Firefighter Day (Time: 2:19 p.m.)

Sparks Fire Chief Tom Garrison accepted the proclamation in honor of all fire fighters who have made the ultimate sacrifice for their communities.

4.4 Proclamation - Fire Prevention Week (Time: 2:23 p.m.)

Sparks Fire Marshall Bob King accepted the proclamation and invited attendance at the 24th annual pancake breakfast and open house starting at 8:30am on October 5th at the Sparks fire station at 1605 Victorian Avenue.

4.5 Proclamation - International Walk to School Day (Time: 2:28 p.m.)

Students Robbie Bowlin, Peter Hippert, Katy Hippert and David Owen and Washoe County School District Safe Routes to School Coordinator M.J. Cloud accepted the proclamation and encouraged all students to walk or ride their bicycles to school.

5. Consent Items (Time: 2:32 p.m.)

A motion was made by Council Member Ratti, seconded by Council Member Smith, to approve the consent items as submitted. Council Members Ratti, Lawson, Smith, Carrigan, YES. Council Member Schmitt, ABSENT. Passed unanimously with those present.

5.1 Report of Claims and Bills approved for payment and appropriation transfers for the period August 22, 2013 through September 4, 2013 (FOR POSSIBLE ACTION)

An agenda item from Finance Manager Jeff Cronk recommending the City Council approve the report of claims and bills as presented in the staff report.

5.2 Consideration and possible approval of an application for a Gaming license for 7-Eleven, #21330G, located at 2295 G Street, Sparks, NV, 89431, submitted by Mr. Julius Cyrus Amirfar. (FOR POSSIBLE ACTION)

An agenda item from Police Chief Brian Allen recommending Council approve Mr. Amirfar's application for a Gaming license contingent upon the location being inspected and approved by every city, county, district, and state agency having jurisdiction over the matter and upon

fingerprints being returned from the FBI/CJIS that do not reflect any disqualifying arrests/convictions, and upon issuance of a gaming license by Gaming Control Board. There is no impact to the general fund.

5.3 Consideration and possible approval of an Amendment to the Interlocal Contract between Public Agencies between the State of Nevada and the Nevada Public Employees Deferred Compensation Program and the City of Sparks.

An agenda item from Employee and Customer Relations Manager Chris Syverson recommending Council approve the amendment of the interlocal contract with the Nevada Public Employees Deferred Compensation Program to provide a 457 deferred compensation plan to employees. The proposed contract amendment allows the continuation of the contract through December 31, 2014. There is no impact to the general fund.

5.4 Consideration and possible approval to purchase one compact track loader with asphalt planer, one mini excavator, and one portable air compressor from Bobcat West in the amount of \$147,349.88. (FOR POSSIBLE ACTION)

An agenda item from Fleet and Facilities Manager Ron Korman recommending Council approve the purchase of this equipment to replace two pieces of equipment used in various maintenance activities around the city, and one that is used at TMWRF. Funds are budgeted in the CIP Motor Vehicle Fund; there is no impact to the general fund.

5.5 Consideration and possible approval to purchase one car and two pickups from Carson Dodge in the amount of \$69,644.75. (FOR POSSIBLE ACTION)

An agenda item from Fleet and Facilities Manager Ron Korman recommending Council approve the purchase of these vehicles from Carson Dodge to replace three detective cars for the Police Department. Funds are budgeted in the CIP Motor Vehicle Fund; there is no impact to the general fund.

6. General Business

6.1 Consideration and possible adoption of Resolution No. 3246 in support of an application from the Washoe County School District to the U.S. Department of Education's FY 2013 "RACE TO THE TOP" grant program. (FOR POSSIBLE ACTION) (Time: 2:32 p.m.)

An agenda item from Sr. Administrative Analyst Kathy Clewett recommending Council adopt Resolution No. 3246 to support an effort in the region for the school districts' application for \$30-40 million dollars in federal grant funding.

The Washoe County School District (WCSD) has asked the city to show support for their request for the Race to the Top district competition. The competition is to build on the lessons learned from the State competitions conducted under the Race to the Top program and to support bold, locally directed improvements in learning and teaching that will directly improve student achievement and educator effectiveness. There is no impact to the general fund.

Washoe County School District Chief of Staff Kristen McNeal explained the programs and projects the funding will benefit, if awarded.

A motion was made by Council Member Smith, seconded by Council Member Ratti, to adopt Resolution No. 3246 to support the Washoe County School District's request to the U.S. Department of Education's FY 2013 "RACE TO THE TOP" grant program. Council Members Ratti, Lawson, Smith, Carrigan, YES. Council Member Schmitt, ABSENT. Passed unanimously with those present.

6.2 Consideration and Possible Acceptance of a Justice Assistance Training Grant (FOR POSSIBLE ACTION) (Time: 2:34 p.m.)

An agenda item from Police Chief Brian Allen recommending Council accept the Justice Assistance Training Grant to sponsor a training class locally that will provide instruction in the forensic interview of child victims from the State of Nevada Department of Public Safety, Office of Criminal Justice Assistance. There is no impact to the general fund.

A motion was made by Council Member Carrigan, seconded by Council Member Lawson, to accept the Office of Criminal Justice Assistance Training Grant in the amount \$10,120. Council Members Ratti, Lawson, Smith, Carrigan, YES. Council Member Schmitt, ABSENT. Passed unanimously with those present.

6.3 Consideration and possible approval of renewing the city's financial support for the Economic Development Authority of Western Nevada (EDAWN) for fiscal year 2013-2014. (FOR POSSIBLE ACTION) (Time: 2:36 p.m.)

An agenda item from City Manager Shaun Carey recommending Council approve the funding request. During the 2014 budget discussions the City Council established an \$80,000.00 fund for EDAWN. EDAWN provides single point business solicitation to grow our economy. These funds are considered vital to growing our community.

EDAWN CEO Mike Kazmierski distributed two documents which highlighted some of the businesses moving to the area; City of Sparks activity, including 370 jobs added in the past two years; the Taxi Campaign to diversify taxi tops and marketing our community; report of business and economic impact and the benefit of approximately \$30,000 to the Sparks budget through sales and property tax related to economic development. He said the region has benefitted by the \$750M economic impact to our region.

Council Member Lawson commented on the benefits and positive economic impact to the community as a result of EDAWN's efforts in Sparks and the region. Mayor Martini and Council Member Smith commented on how well Sparks is represented in the region, thanks to the efforts of EDAWN.

A motion was made by Council Member Lawson, seconded by Council Member Smith, to approve renewing the city's financial support for EDAWN for fiscal year 2013-14 in the amount of \$80,000. Council Members Ratti, Lawson, Smith, Carrigan, YES. Council Member Schmitt, ABSENT. Passed unanimously with those present.

6.4 Discussion and possible approval of a Memorandum of Understanding ("MOU") is between the City of Sparks, Nevada, a municipal corporation ("City"), and the International Association of Firefighters Local No. 1265 (Firefighters). (FOR POSSIBLE ACTION) (Time: 2:42 p.m.)

An agenda item from Employee and Customer Relations Manager Chris Syverson recommending Council approve the Memorandum of Understanding. The City and Firefighters entered into a multi-year collective bargaining agreement (CBA) for the period beginning July 1, 2012, through June 30, 2015, which was approved by the Sparks City Council on July 9, 2013. During the negotiation sessions, both parties agreed to the following: To help avoid the necessity of the Union requesting extensions for extra time to file a grievance and the City requesting extensions of time in which to complete the investigation, the parties agree to increase the time limits as set forth hereafter. Parties also agreed to form a new special team for Fire Prevention Inspectors who perform the work of Fire Investigator. There is a \$12,560 impact to the general fund.

A motion was made by Council Member Ratti, seconded by Council Member Lawson, to approve the Memorandum of Understanding between the City and the International Association of Firefighters Local No. 1265. Council Members Ratti, Lawson, Smith, Carrigan, YES. Council Member Schmitt, ABSENT. Passed unanimously with those present.

6.5 Presentation, discussion, and possible action on Shared Federal Framework (FOR POSSIBLE ACTION) (Time: 2:45 p.m.)

An agenda item from Community Relations Manager Adam Mayberry and RTC Executive Director Lee Gibson recommending Council support and participate in the regional Shared Federal Framework that seeks to address regional federal priorities.

In an era of unprecedented economic and political change, leaders of the local, regional, state, and not-for-profit agencies in Northern Nevada are collaborating with urgency, and a common vision to improve the quality of life and economic prosperity of the region. About 1 million people are residents of this region and it attracts millions more as a visitor destination. The combined infrastructure, program, and policy recommendations outlined in this report are critical to building a stronger community. The Shared Federal Framework (SFF) is designed to articulate the federal regulatory, policy, and funding needs and priorities of Northern Nevada. There is no impact to the general fund.

Community Relations Manager Adam Mayberry introduced RTC Executive Director Lee Gibson and former member of Congress John Porter. Mr. Mayberry explained the program which complements the City's legislative platform and works in conjunction with the region's combined agendas.

RTC Executive Director Lee Gibson said a priority of the SFF is the reauthorization of the transportation bill to ensure our region's priorities are effectively represented in Washington D.C.

Former Congressional Representative John Porter said his role is to work with Nevada leaders to access members of Congress, to help facilitate our existing agenda and to ensure Nevada is known to other congressional members.

Council Member Mike Carrigan asked for specific details about the delegation, the chain of command and how lobbyists fit into these efforts.

Mr. Porter said plans are to start with a kickoff event where senior staff will present to key congressional committees with focus on the issues we face and the region's local commitments, including airport, RSCVA, and the I-11 project. Meetings will take place in the House office buildings in Washington D.C. Mr. Porter said we are competing like never before, to represent a million people in a particular service area who need the support of the federal delegation.

Council Member Lawson said we need to create a relationship and then approach for the projects. Mr. Lawson said he is not as concerned about the number of delegates as the relationship-building aspect. Mayor Martini said our delegates will be going in various directions to make initial contacts and to make our agenda known to congressional leaders. Council Member Ratti said she supports the concept, anticipates the return on investment will be beneficial to the entire region and commented on the importance of working together to further the combined agendas of our region.

A motion was made by Council Member Ratti, seconded by Council Member Lawson, to support and participate in the Shared Federal Framework program and incorporate the City's 2013-14 Federal Priorities into the SFF; and requested an update be provided to Council as the program advances. Council Members Ratti, Lawson, Smith, Carrigan, YES. Council Member Schmitt, ABSENT. Passed unanimously with those present.

Mr. Porter said he will provide the details Council Members Ratti and Carrigan requested and thanked Mr. Mayberry for his efforts on behalf of the entire region.

6.6 Presentation, discussion, and possible action on providing an extension to the Emergency Management Services Working Group's negotiations for a "renewed" Emergency Medical Services agreement with the Regional Emergency Management Services Authority. (FOR POSSIBLE ACTION)
(Time: 3:14 p.m.)

An agenda item from City Manager Shaun Carey recommending Council discuss the current status of the Emergency Management Services Working Group's negotiations for the renewing of an Emergency Medical Services agreement with the Regional Emergency Management Services Authority by allowing the Managers an extension of 120 days to move the process toward completion. There is no impact to the general fund.

A motion was made by Council Member Ratti, seconded by Council Member Smith, to authorize the City Manager to extend the negotiation period for 120 days for the purpose of renewing an agreement with REMSA for Emergency Medical Services. Council Members Ratti, Lawson, Smith, Carrigan, YES. Council Member Schmitt, ABSENT. Passed unanimously with those present.

6.7 Performance review by the City Council of City Manager Shaun Carey to consider the character, conduct, professional competence, or mental health of the City Manager and/or consideration and possible approval of an extension of Employment Agreement through 7/31/2015. (FOR POSSIBLE ACTION)
(Time: 3:16 p.m.)

An agenda item from Employee and Customer Relations Manager Chris Syverson recommending Council approve an extension of the City Manager's employment agreement through July 31, 2015. The employment agreement for City Manager Shaun Carey allows for a

City Council review of his performance every six months. The Mayor and Council Members were requested to provide performance feedback. At the request of the City Manager, feedback was also solicited from the Assistant City Manager, Deputy City Manager for Community Services, City Clerk, Administrative Assistant, Assistant, Department Heads, and Community Relations and Government Affairs Manager. A review of the performance results and extension of the employment agreement is requested at this time. There is no impact to the general fund.

Council Member Carrigan stated the employment agreement attached to the agenda was updated from 2004; the change in salary is not an increase, but represents the current salary. Although extensions have occurred each year, the contract had not been updated.

Council Member Smith said Mr. Carey's evaluation was excellent, indicated the good work the City Manager has performed and commended Mr. Carey's work during difficult economic times. Council Member Ratti commended the City Manager for his talented, competent and capable leadership and for keeping the city heading in the right direction. Mayor Martini said he often hears good comments about Mr. Carey's work and is gratified by those positive remarks. Council Member Carrigan echoed the good comments and thanks to the City Manager. Council Member Lawson said he appreciates the manner in which Mr. Carey picks up on Council requests and ensures questions and issues are addressed.

A motion was made by Council Member Carrigan, seconded by Council Member Smith, to approve an extension of City Manager Shaun Carey's employment agreement through July 31, 2015. Council Members Ratti, Lawson, Smith, Carrigan, YES. Council Member Schmitt, ABSENT. Passed unanimously with those present.

City Manager Shaun Carey thanked the Council, Mayor and city employees for their dedicated work on behalf of the city.

7. Public Hearing and Action Items Unrelated to Planning and Zoning

7.1 Public hearing and possible approval of the Consolidated Plan Annual Performance and Evaluation Report (CAPER) for Program Year 2012-13 for the City of Sparks to the U.S. Department of Housing and Urban Development (HUD) (FOR POSSIBLE ACTION) (Time: 3:22 p.m.)

An agenda item from Housing Specialist George Graham recommending Council approve submission of the CAPER for Program Year 2012-13 to the U.S. Department of Housing and Urban Development. The CAPER is a report on how the City of Sparks, along with the City of Reno and Washoe County, expended HUD funding (CDBG, HOME) and the jurisdictions' community development and affordable housing activities during the 2012 program year (2012-13 local government fiscal year). There is no impact to the general fund.

Public Hearing: Comment was received by Barbara Stone regarding housing and care for senior citizens. She distributed documents which are attached to the meeting information held in the Clerk's office.

A motion was made by Council Member Ratti, seconded by Council Member Smith, to approve submittal of the Consolidated Annual Performance and Evaluation Report for Program Year 2012-13 for the City of Sparks to HUD. Council Members Ratti, Lawson, Smith, Carrigan, YES. Council Member Schmitt, ABSENT. Passed unanimously with those present.

8. Planning and Zoning Public Hearings and Action Items

- 8.1 SECOND READING of Bill No. 2661 CA-1-13 an Ordinance amending the Sparks Municipal Code, Chapter 20.49, Section 20.49.010; to change off-site parking requirements in the Industrial District and allowing Alternative Parking requirements for Nonresidential Developments and providing other matters properly related thereto. (FOR POSSIBLE ACTION) (Time: 3:34 p.m.)**

An agenda item from Senior Planner Karen Melby recommending Council approve CA-1-13, an amendment to the Zoning Code pertaining to parking (Section 20.49). There is no impact to the general fund.

Public Hearing – No comments were received

Council Member Lawson said parking agreements must be made in writing to obtain consent by other business owners in the area.

A motion was made by Council Member Lawson, seconded by Council Member Smith, to approve Bill No. 2661, Ordinance No. 2480, CA-1-13 to amend Chapter 20 of the Sparks Municipal Code to permit and regulate parking. Council Members Ratti, Lawson, Smith, Carrigan, YES. Council Member Schmitt, ABSENT. Passed unanimously with those present.

9. Closed Door Sessions - None

10. Comments

10.1 Comments from the Public (Time: 3:37p.m.) - None

10.2 Comments from City Council and City Manager (Time: 3:37 p.m.) - None

11. Adjournment (Time: 3:37 p.m.)

Council was adjourned at 3:37 p.m.

GENO R. MARTINI, Mayor

ATTEST:

Teresa Gardner, City Clerk

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